

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, July 22, 2024 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, July 22, 2024 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Upthegrove. Mr. Upthegrove led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Lisa Robinson
Andrea Faulkner
April Self
Kim Hays
Briton Sword

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Added Addendum –

Item #7 SUPERINTENDENT’S REPORT - Dr. Bailey

Service Items

**L. 1. Service Agreement with Hamilton County Education Service
Center for Mathematics Coaching and Support. See as attached.**

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the June 24, 2024 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2024-46

Dr. Camp moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Legislative Liaison Report – Zach Camp**

SUPERINTENDENT’S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Non-Acceptance of Contracts for 2024 – 2025:

1. Amanda Williams – Casual
2. Katherine Richards – Tutor

B. Resignations:

1. Stephenie Starkey – Intervention specialist at Cherry Hill Primary School, effective July 31, 2024
2. Chris Chambers – Intervention specialist at Washington Middle School, effective August 2, 2024
3. Kimmy Goddard – Science teacher at Washington Middle School, effective August 2, 2024
4. Amy Knisley – Language arts teacher at Washington Middle School, effective August 2, 2024
5. Dan Linn – Teacher at Belle Aire Intermediate School, effective August 2, 2024
6. Lynn Parks – Educational aide (study hall monitor) at Washington High School, effective August 2, 2024

C. Unpaid Leave of Absence: Tammy Williams – Custodian, 2 years of unpaid leave of absence, effective May 6, 2024

D. Employment:

1. Karson Runk – Casual, effective July 8, 2024
2. Kate Downing – MTSS tutor position at Belle Aire Intermediate, \$150.00 per day and 7 hours per day
3. Jeff Bennett – Academy monitor at Washington High School, \$150.00 per day and 7 hours per day

Supplemental Contracts

4. Kelli Carr – TBT leader, Washington Middle School
5. Beth Gerber – TBT leader, Washington Middle School
6. Ben Streitenberger – TBT leader, Washington Middle School
7. Raquel Warner – TBT leader, Washington Middle School
8. Kelli Carr – Team leader, Washington Middle School
9. Beth Gerber – Team leader, Washington Middle School
10. Ben Streitenberger – Team leader, Washington Middle School
11. Raquel Warner – Team leader, Washington Middle School

12. Ashley DeAtley – TBT leader, Belle Aire Intermediate School
13. Alicia Denen - TBT leader, Belle Aire Intermediate School
14. Darrian Anders - TBT leader, Belle Aire Intermediate School
15. Mickie Cline - TBT leader, Belle Aire Intermediate School
16. Dawn Anderson - TBT leader, Belle Aire Intermediate School
17. Christina Miller - TBT leader, Belle Aire Intermediate School
18. Valaria Campbell - TBT leader, Belle Aire Intermediate School
19. Stacey Jenkins – TBT leader, Cherry Hill Primary School
20. LeeAnne Picklesimer – TBT leader, Cherry Hill Primary School
21. Courtney Dye – TBT leader, Cherry Hill Primary School
22. Jenny Woods – TBT leader, Cherry Hill Primary School
23. Erica Halliday – TBT leader, Cherry Hill Primary School
24. Jenna Heathcook – TBT leader, Cherry Hill Primary School
25. Shannon Bartruff – HS E-leader
26. Lisa Hoppes – HS student council advisor
27. David Penwell – Senior class advisor
28. Nick Geruntino – Hi Y advisor
29. Amy Radar – Quick Recall advisor
30. Nick Geruntino – Homecoming advisor
31. David Penwell – Homecoming advisor
32. Brandi Renick – Prom chairperson
33. David Penwell – Prom chairperson
34. David Scott – High school musical director
35. Tricia Underwood – Assistant musical director
36. Katie Manns – High school art show advisor
37. Amy Radar – High school yearbook advisor
38. David Scott – High school choir director
39. Kiera Hites – Dance team director
40. Kristen Preston – Middle school choir director
41. Tracy Parks – Middle school yearbook advisor
42. Kristen Preston – Middle school musical director
43. Kevin Evans – Middle school assistant musical director
44. Brian Cartwright – LPDC
45. Dee Funari - LPDC
46. Kay Kimmet – LPDC
47. Matt Radar – LPDC
48. Tracy Semler – LPDC

Classified Contracts

49. Miranda Bailey – Educational aide
50. Tonya Becker – Technology instructor
51. Betty Boisel - Educational aide
52. Donna Bryan – Educational aide
53. Hannah Caldwell - Educational aide
54. Roxann Carter - Educational aide
55. Collin Clouser –Educational aide (bus)

56. Stacy Coy – Educational aide
57. Mark Cumberland – Educational aide
58. Charity Eggleton – Technology instructor
59. Amy Evans - Educational aide (library)
60. Kevin Evans – Substitute educational aide
61. Terry Hanusik - Educational aide
62. Brittne Harris - Educational aide
63. Terea Hatfield – Educational aide
64. Deanna Hecoax – Educational aide
65. Amanda Joseph – Educational aide
66. Kamryn Joseph – Educational aide
67. Lisa Kenney – Substitute educational aide
68. Teresa Knisley – Substitute educational aide
69. Karen Landrum – Substitute educational aide
70. Lisa Langley – Educational aide
71. Jessica Leisure – Educational aide (study hall)
72. Kelli Lynch – Educational aide
73. Samantha Marrero – Educational aide
74. Haven McGraw – Educational aide
75. Davette Mead - Educational aide
76. Erin Neal - Educational aide
77. Amy Oakes - Educational aide
78. Rebecca Palmer - Educational aide
79. Ashley Poole – Educational aide (library)
80. Brooklyn Reeves – Educational aide
81. Morgan Reeves - Educational aide
82. Evalena Rickman –Educational aide
83. Robin Riley - Educational aide
84. Solanna Rittenhouse - Educational aide
85. Keisha Ryan – Educational aide
86. Evette Searles- Educational aide
87. Jazzman Seymour - Educational aide
88. Janet Smith – Substitute educational aide
89. Marisa Smith - Educational aide
90. Sonja Smith - Educational aide
91. Danielle Snyder – Educational aide
92. Sarah Taylor - Educational aide
93. JoLynn VanRhoden - Substitute educational aide

Substitute Teachers

94. Barbara Beam
95. Brendee Billings
96. Jeri Brown
97. Amber “Nicki” Jenkins
98. Alexis Lennert
99. Tara Malloy

- 100. Trista Mount
- 101. Jorden Shaw
- 102. Ethel "Jean" Tedrick
- 103. Linda Wright

Motion 2024-47

Dr. Camp moved to accept the Superintendent's report A-D103.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Upthegrove declared the motion carried.

- 104. Jessica Fryer

Motion 2024-48

Dr. Camp moved to accept the Superintendent's report D104.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea (5 yeas)

President Upthegrove declared the motion carried.

E. Pay Schedule Adjustment for Column #7 with Asterisk on a Regular

Cook: An increase of \$0.50 per hour may be paid to a Regular Cook (one at each building) who is trained in ordering, paperwork processing, and assumes additional responsibilities upon the absence of the Head Cook. The increase will be on the employee's full contract, not just when the Head Cook is absent from duty. Each employee who will receive this increase must be approved by the Board of Education and are listed below:

- 1. Pamela Carper – Washington High School
- 2. Susan Spears – Washington Middle School
- 3. Pam Wilt – Cherry Hill Primary School

F. Approval of District Staff Handbook for 2024-2025: See attachment.

G. McKinney- Vento Homeless Mentor Stipend: All eligible and approved homeless mentors will be paid an additional stipend not to exceed \$200.00 per student (pro-rated if less than a full school year) on August 5, 2024. This approved listing will be provided by the Student Services Coordinator.

The Superintendent recommended the approval of the following operational items:

H. Rental and Facility Use Requests:

1. JT Bunch, on behalf of the Washington Youth Football Program, requested the use of Gardner Park football facility for their 2024 regular season on Saturday afternoons beginning August through October with practices to begin in July at McHenry Field. The cheer program requested the use of the McHenry Field for practices and Belle Aire gym for practices and a cheer camp on August 6-8 from 4:30 PM – 7:30 PM. They both agree to work in full cooperation with the administrators and athletic department for all scheduling. A liability policy naming the district as a certificate holder has been received.
 2. Tammy Mongold, on behalf of the Blue Lion Athletic Boosters requested the use of the cafeteria of Washington High School for the boosters meetings that are open to the public on the 2nd Monday of each month at 6:00 PM. A liability policy has been requested.
 3. Tammy Mongold, on behalf of the Blue Lion Athletic Boosters and Eagles, requested the use of the tennis courts/pickleball courts on Saturday, September 7, 2024 for a pickleball tournament. A liability policy has been requested.
 4. Brad Snively requested the use of the historic auditorium for a concert on April 12, 2025.
- I. Approval of School Bus Routes and Stops:** As required by the OAC Rule 3301-83-13, the location of all bus stops shall be approved annually by the district's board of education. See attachment of bus routes for the 2024-2025 school year.

The Superintendent recommended the approval of the following service items:

- J. Contract with Adena Fayette Medical Center Speech and Language Services for 2024/2025:** See attachment.
- K. Service Contract InnevAto EDU through Fairfield County Educational Service Center for Credit Recovery Courses.** See attachment.
- L. School Resource Officer –Memorandum of Understanding with Washington Court House Police Department for the 2024-2025 School Year:** See attachment.
- L. 1. Service Agreement with Hamilton County Education Service Center for Mathematics Coaching and Support.** See as attached.

The Superintendent recommended the approval of the following athletic items:

- M. Resolution of Complimentary Entry for Home Sporting Events:** As attached for the 2024-2025 school year
- N. Non-Acceptance of Athletic Supplemental Contract:**
1. Caleb Brannigan – Middle school cross country coach
- O. Athletic Supplemental Contract Employment:**

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All coaching recommendations are pending valid pupil activity permits.

1. David Everson – Strength and conditioning coach for summer, fall, winter and spring of 24/25, certificated
2. Matt Pfeifer – Head middle school football coach, non-certificated
3. Fred Jones – Volunteer football coach, non-certificated
4. Shane Dray- Volunteer football coach, non-certificated
5. Charlie Ward – Volunteer football coach, non-certificated
6. Scott Kitchen – Volunteer football coach, non-certificated
7. Keisha Ryan – Middle school cross country coach, non-certificated
8. Jaelyn Mason – Middle school girls soccer coach, non-certificated
9. Beth Brannigan – 8th grade volleyball coach, non-certificated
10. Amya Haithcock – Volunteer volleyball coach, non-certificated
11. Haley Maxie – Volunteer volleyball coach, non-certificated
12. Sam Adams – Game supervisor
13. Ryan Barton – Game supervisor
14. Tara Bivens – Game worker
15. JT Bunch – Game worker, game supervisor
16. Olivia Clay – Game worker
17. Ashley DeAtley – Game worker, game supervisor
18. Molly Dye – Game worker, camera operator, timing setup
19. Kevin Evans – Game supervisor
20. David Everson – Game supervisor
21. Tyler Flora – Game worker
22. Stan Helfrich – Game worker
23. Lisa Hoppes – Game worker
24. Dale Lynch – Volunteer game supervisor
25. Jaelyn Mason – Game worker, camera operator, timing setup
26. Haven McGraw – Game worker
27. Trevor Mustain – Game supervisor
28. Heidi Phipps – Game worker
29. Amy Rader – Game worker
30. Jessica Reid – Game worker, camera operator, timing setup
31. Louis Reid – Game supervisor, game worker, camera operator, timing setup
32. Brandi Renick – Game worker
33. Tom Renick – Game worker
34. Pam Robinson – Game worker
35. Jill Sanderson – Game worker
36. Mary Ann Smith – Game worker

- 37. Jeri Sword – Game worker
- 38. Alana Walters – Game worker
- 39. Tina Wilson – Game supervisor

Motion 2024-49

Mr. Chrisman moved to accept the Superintendent's report E-O.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea (5 yeas)

President Upthegrove declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended approval of the financial reports for June 2024.
- B. The Treasurer recommended acceptance of the following donations:
 - 1. \$5.00 – Board Member Support
 - 2. \$15.00 – Miscellaneous donations - Volleyball
 - 3. \$50.00 – Donald & Rajean Robinette – in memory of Jo Ann Langdon – Big Blue Bus
 - 4. \$50.00 – Anonymous – Big Blue Bus
 - 5. \$75.00 - Ron & Claudia Coe and Ron & Mary Brownlee – in memory of Jo Ann Langdon – Big Blue Bus
 - 6. \$100.00 – Good Hope Lions Club – Big Blue Bus
 - 7. \$100.00 – Richard & Mary Glass – Encore Community Theater
 - 8. \$250.00 – American Red Cross Scholarship
 - 9. \$359.85 – Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship Donation
 - 10. \$1,500.00 – First Presbyterian Church – Big Blue Bus
 - 11. \$10,000.00 – McDonalds/Epifano, LLC – Big Blue Bus
- C. The Treasurer recommended acceptance of the following funds:
 - 1. \$1,465.23 – Auditor of State – IDEA Preschool Handicapped
 - 2. \$1,611.21– Auditor of State – Title I Expanding Opportunities
 - 3. \$3,773.12– Auditor of State – ARP Homeless Round 2
 - 4. \$3,908.55 – Auditor of State – Title IV Part A Student Support & Academic Enrichment Programs
 - 5. \$5,536.02 – Auditor of State – State Systemic Improvement Grant – Each Child on Track
 - 6. \$17,624.86 – Auditor of State – Title II A – Improving Teacher Quality
 - 7. \$19,443.78 – Auditor of State – Stronger Connections
 - 8. \$23,271.74 – Auditor of State – Title VI B Rural & Low Income
 - 9. \$37,381.60 – Auditor of State – Comprehensive Literacy State Development

- 10. \$62,305.46 – Auditor of State – Public School Preschool
- 11. \$93,625.00 – Auditor of State - Comprehensive Literacy State Development Round 2
- 12. \$115,290.74 – Auditor of State – IDEA Part B Grants
- 13. \$201,433.98– Auditor of State - Elementary and Secondary School Emergency Relief Fund
- 14. \$217,466.42 – Auditor of State – Title I Disadvantaged Children
- D.** The Treasurer recommended the athletic supplemental contract employment of Mary Bailey as a game worker.

Motion 2024-50

Dr. Camp moved to accept the Treasurer’s report A-D.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea (5 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

A. Facility updates

NEW BUSINESS (Agenda Item 11)

A. WCHCTV Presentation – Trevor Patton

ANNOUNCEMENTS AND REMINDERS (Agenda Item 12)

- A.** New Students and Kindergarten Registration -Enrollment for new students K-12 can be done using OneView Online Registration. Full details are on the school website under “registration”. Also, the next in-person Kindergarten registration is Thursday, August 1, 2024 from 8:30 AM – 11:30 AM at Cherry Hill Primary School.
- B.** OneView – Each school year, we ask parents and guardians of all currently enrolled students to update any changes in a student’s address, phone number, contacts, medical information, permissions and any other important information. Updated school handbooks and bus routes are found here as well. It is mandatory that this update is done every school year.

- C. Meal Prices for the 2024- 2025 are as follows: Adult Lunch - \$5.00
- D. School Hours: The school hours for each building are:
 Cherry Hill Primary School (Grades PS-2) 8:30 AM – 3:00 PM
 Belle Aire Intermediate School (Grades 3-5) 7:50 AM – 2:35 PM
 Washington Middle School (Grades 6-8) 7:20 AM – 2:05 PM
 Washington High School (Grades 9-12) 7:20 AM – 2:05 PM
- E. PD Day on Monday, August 12 – The annual Health and Wellness Fair will be held at Washington Middle School from 7:00 AM – 9:00 AM for all staff members. The opening day meeting will follow at 9:00 AM.
- F. Teacher Work Day on Tuesday, August 13 - Lunch will be provided by Heritage Memorial Church at 11:30 AM at their location, 1867 Old US 35 NW, WCH. A Google response form will be sent soon via email to all staff members to RSVP for the Heritage Lunch.
- G. School Opening Details: The first day of instruction on the district calendar is Wednesday, August 14, 2024. **Students at Washington High School** will have parent meetings scheduled in advance by appointment on Wednesday, August 14th and the first day in the building will be Thursday, August 15th. **For students at Cherry Hill Primary School, Belle Aire Intermediate School and Washington Middle School**, in order to accommodate parent/student orientations at those buildings, the staggered start details are as follows: Wednesday, August 14, Thursday, August 15 and Friday August 16 are parent/student orientation days with appointments established in advance between teachers and parents. Therefore, the first day in the classroom for all 1st grade through 8th grade students will be Monday, August 19. For kindergarteners at Cherry Hill Primary School, students with the last names beginning with A-M will attend on Monday, August 19 and students with the last names beginning with N-Z will attend on Tuesday, August 20. All kindergarten students will be together in their classrooms on Wednesday, August 21.

EXECUTIVE SESSION (Agenda Item 13)

Motion 2024-51

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an

employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Upthegrove declared the motion carried.

The Board entered into Executive Session at 8:45 PM

Reentered Regular Session at 9:54 PM

ADJOURNMENT (Agenda Item 14)

Motion 2024-52

Mr. Chrisman moved to adjourn the meeting.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 9:54 PM

ATTEST		
President		Treasurer